



# *mtc* training

## Prevent Policy

Policy owner: Quality Enhancement, Compliance and Systems Manager (DSL)

Date Policy Approved: 01 August 2025

Policy Approved By: David Grailey

Approver's role: Managing Director – MTC Training

Approver's signature:

A handwritten signature in black ink, reading 'D. Grailey'.

Next policy renewal: 01 August 2026

Reference: APP-008-G6 (V7)

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## 1. Policy Overview

MTC Training is committed to providing a secure environment for all our learners, colleagues and stakeholders.

The current threat from radicalisation, extremism and terrorism in the UK is real and severe and can involve the exploitation of vulnerable children and young adults. The UK government introduced the Prevent strategy in 2010. The Counter-Terrorism and Security Act 2015 (“the Act”) imposes a legal duty on “specified authorities”, when exercising their functions, to have due regard to the need to prevent people from being drawn into terrorism. As an independent training provider, MTC Training must comply with this duty, as well as with relevant legislation and any statutory responsibilities associated with the delivery of education and safeguarding of learners.

### 1.1 Policy application

MTC Training are committed to safeguarding and promoting the welfare of all learners, colleagues, and stakeholders. As part of this commitment, we fully support the principles of the Prevent Duty, which forms part of the UK Government’s counter-terrorism strategy.

The Prevent Policy is designed to ensure that we:

- Identify individuals at risk of being drawn into terrorism or extremist ideologies.
- Provide appropriate support and intervention through established safeguarding procedures.
- Promote an inclusive environment that challenges extremist views and supports British values, including democracy, the rule of law, individual liberty, and mutual respect and tolerance of different faiths and beliefs.

We apply this by:

- Embedding Prevent awareness into colleague training and development.
- Encouraging open dialogue and critical thinking among learners.
- Establishing clear referral pathways for concerns related to radicalisation.
- Working in partnership with local safeguarding boards, law enforcement, and community organisations.

All colleagues and learners are expected to be vigilant and report any concerns in line with our safeguarding procedures. Through the implementation of this policy, we aim to create a safe, respectful, and resilient learning environment for all.

## 1.2 Policy purpose

This policy establishes a clear and structured approach to addressing safeguarding concerns for all individuals studying with MTC Training. It places particular emphasis on protecting children, young people, and vulnerable adults (collectively referred to as 'learners') who may be susceptible to extremist influences, thereby ensuring our compliance with the Prevent Duty. In addition, it provides details of the local inter agency process and expectations in identifying appropriate interventions based on the threshold of need and intervention model and the Channel process.

## 1.3 Committed to learner safety

Safeguarding is a core commitment of MTC Training and underpins all aspects of what we do. While we fully comply with statutory safeguarding responsibilities, including the Prevent duty, our approach goes beyond legal compliance. We are dedicated to fostering a culture in which safeguarding is embedded in everyday practice and instinctively upheld by all.

We recognise that safeguarding is a shared responsibility. It is not limited to specific roles or departments but is a collective duty that involves all colleagues within the MTC Training.

Our understanding of safeguarding is broad and inclusive. It encompasses protection from abuse, neglect, and exploitation, as well as the promotion of wellbeing, dignity, and the right to feel and be safe, both physically and psychologically. This includes our duty under the Prevent strategy to safeguard individuals from the risk of radicalisation and extremism.

This commitment is reflected in our policies, procedures, and daily interactions. We strive to ensure that safeguarding is visible, proactive, and integral to our organisational ethos, creating an environment where everyone feels safe, respected, and heard.

## 2. Communication and Training

### 2.1 Annual review

This policy is subject to an annual review and is subsequently submitted to the Safeguarding Committee, the Curriculum and Quality Committee, and the MTC Training Board for formal approval. Upon ratification, the Designated Safeguarding Lead (DSL) is responsible for disseminating the policy to all MTC Training



colleagues and for overseeing the associated processes of acknowledgment and confirmation.

## 2.2 Policy dissemination

Following approval, the policy will be published on both the MTC Training and OAS websites, as well as internally via the MTC Training Document Hub on SharePoint. It will be communicated to colleagues through established internal channels, including business briefings, email communications, and team meetings. Line managers will ensure that new colleagues are made aware of the policy as part of the induction process. Additionally, the policy will be accessible to MTC Group colleagues through the Business Management System.

## 2.3 Training

Under guidance of the DSL and Deputy Designated Safeguarding Leads (DDSLs), MTC Training Colleagues and the MTC Training Board will complete annual training sessions to refresh knowledge of Prevent and associated procedures. This will include any amendments to Government legislation and practice.

## 2.4 Code of conduct

In conjunction with the training listed in 2.3, MTC Training colleagues will complete an annual refresh of the Colleague Code of Conduct.

## 2.5 New colleagues

New colleagues joining MTC Training are required to complete the Education Training Foundation (ETF) online training courses on Prevent, Safeguarding, and Advancing Equality and Diversity. Further training is delivered throughout the probation period which is monitored and reviewed by the DSL and Education and Compliance Advisor.

## 2.6 Learner policy awareness

Learners (apprentices and HNC/HTQ students) will be made aware of this policy during their induction and asked to confirm they have read and understood the policy contents via Microsoft Teams assignments. This will be monitored during the six week initial review to ensure 100% compliance.

Learners under 18 years of age should inform their parents/legal guardians about this policy.

### 3. Roles and responsibilities

#### Designated Safeguarding Lead

The DSL is responsible for:

- Implementing and monitoring the Prevent policy and procedures.
- Acting as the main point of contact for Prevent concerns.
- Supporting learners and colleagues in reporting and managing concerns.
- Liaising with external agencies and ensuring appropriate referrals.
- Maintaining secure, accurate records of Prevent incidents.
- Overseeing digital safety monitoring and escalation processes.
- Providing guidance, training, and support to all learners, colleagues, employer partners and board members.
- Ensuring compliance with legal and regulatory Prevent requirements.
- Maintaining an accurate risk register, risk assessment and action plan of Prevent concerns and mitigation for MTC Training.

It should be recognised that concerns of this nature, in relation to violent extremism, are most likely to require a police investigation (as part of the Channel process). As part of the referral process, the DSL or DDSLs will therefore also raise this through the Channel process.

#### Deputy Designated Safeguarding Leads

The Deputy DSLs support the DSL in ensuring effective safeguarding across MTC Training. Key responsibilities include:

- Assist in the implementation and monitoring of Prevent policy.
- Acting as a Prevent point of contact in the DSL's absence.
- Supporting colleagues and learners in raising and managing concerns.
- Helping to maintain accurate and secure Prevent records.
- Participating in Prevent training and awareness initiatives.
- Liaising with external agencies when required.
- Ensuring continuity and consistency in Prevent practices.
- Maintaining an accurate risk register, risk assessment and action plan of Prevent concerns and mitigation for their training centre of responsibility.

## **Safeguarding Officers**

Safeguarding Officers will:

- Assisting in the implementation and monitoring of Prevent policy.
- Supporting colleagues and learners in raising concerns.
- Helping to maintain accurate and secure Prevent records.
- Participating in Prevent training and awareness initiatives.
- Ensuring ongoing proficiency in Prevent procedures through regular update sessions and scheduled refresher training.

## **Safeguarding Committee**

The Safeguarding Committee plays a key role in overseeing and strengthening MTC Training's commitment to the Prevent Duty and embedding this within the broader safeguarding framework. Its responsibilities include:

- Overseeing the effectiveness of Prevent procedures and practices.
- Ensure diverse perspectives are considered from key stakeholders.
- Collaborating with the MTC Training Board to review and update Prevent policies and practices in line with legislation and best practice.
- Supporting the DSL and ensuring Prevent remains a strategic priority.

## **Senior Leadership Team**

The Senior Leadership Team (SLT) is responsible for embedding Prevent into the organisation's culture and operations. Their key duties include:

- Overseeing and reviewing Prevent policy and procedures.
- Overseeing the assessment of risks related to radicalisation and extremism and ensure appropriate mitigation strategies are in place.
- Appointing and supporting colleagues to take responsibility for Prevent concerns.
- Ensuring all colleagues receive appropriate training and resources.
- Promoting a culture of openness, critical thinking, and respect for diversity.
- Engaging with internal stakeholders to promote understanding of British values and the Prevent Duty.
- Ensuring that the welfare of learners has sufficient resource.
- Ensuring legal and regulatory safeguarding obligations are met.

## **Colleagues**

Colleagues are expected to:

- Understand and follow MTC Training's Prevent policy and procedures.
- Complete regular Prevent training and stay updated on best practices.



- Report any Prevent concerns promptly using the correct channels.
- Support learners by creating a safe, respectful, and inclusive environment.
- Promote Prevent awareness among learners and employer partners.
- Promote British and professional values with learners and employer partners.
- Maintain professional boundaries and adhere to the code of conduct.
- Participate in workplace progress reviews and contribute to a culture of safety and well-being.

## **Learners**

Learners are expected to:

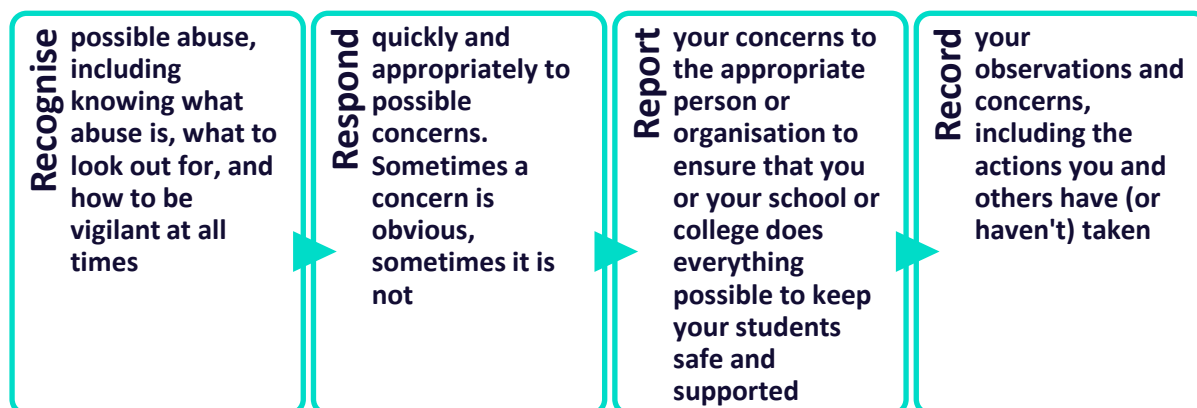
- Be aware of the Prevent policy and how to access support.
- Report any concerns about their own or others' safety.
- Treat others with respect and help maintain a safe environment.
- Participate in Prevent training and follow behaviour expectations.
- Use technology safely and report online risks or abuse.

## **MTC Training Board**

The MTC Training Board holds strategic accountability for Prevent across the organisation. Its responsibilities include:

- Providing oversight and governance by ensuring the Prevent Duty and safety of learners is a core priority in organisational strategy and decision-making.
- Collaborating with the Safeguarding Committee to review the effectiveness of Prevent policy and procedures annually.
- Providing support to the Designated Safeguarding Lead, Senior Leadership Team and Safeguarding Committee, while also holding them accountable.
- Ensuring the organisation meets all legal and regulatory safeguarding obligations.
- Appointing a board-level safeguarding and Prevent lead to champion safeguarding at the highest level.

MTC Training has dedicated colleagues available to support learners with welfare concerns, offering early help, advice, and guidance as needed. However, all colleagues must remember that safeguarding and Prevent is everyone's responsibility and should adopt the 4Rs.



#### 4. Safer recruitment

As part of our commitment to safeguarding and Prevent, we ensure that our colleague recruitment practices are robust, transparent, and designed to deter, identify, and reject individuals who may pose a risk to others.

To achieve this, we will:

- Follow a consistent and thorough recruitment process that includes appropriate pre-employment checks.
- Ensure all job descriptions and person specifications clearly outline safeguarding responsibilities.
- Require all applicants to complete a full application form and provide a detailed employment history.
- Conduct face-to-face interviews that explore candidates' suitability to work with children and vulnerable adults.
- Request references that specifically address the applicant's suitability for working in a safeguarding context.
- Carry out enhanced Disclosure and Barring Service (DBS) checks where appropriate.
- Provide safeguarding training and guidance to all new colleagues as part of their induction.

We expect all colleagues to share our commitment to safeguarding and to uphold the highest standards of professional conduct.

## 5. Visitors to MTC Training

We welcome visitors and external speakers to our training centre as part of our commitment to providing a rich and diverse learning environment. We also recognise the need to engage external contractors to carry out maintenance and repair work within our training centres. However, the safety and wellbeing of our learners, colleagues, and visitors remain our highest priority.

To assure this, we will:

- Ensure no unsupervised contact with learners takes place unless prior safeguarding checks have been completed.
- Require all visitors to sign in and out at reception and always wear a visible visitor badge.
- Verify the identity and purpose of all visitors prior to entry.
- Confirm that contractors and external speakers are appropriately vetted and supervised while on site.
- Ensure all external speakers, visitors and contractors to agree to our safeguarding and conduct expectations in advance of any engagement.
- Confirm that any content delivered by external speakers is appropriate, inclusive, and aligned with our values. This activity will be recorded in the External Speaker Authorisation Form (APP-008-F1) in Microsoft 365 Forms/MTC Training Information Portal.
- Reserve the right to refuse entry or terminate a visit if safeguarding concerns arise.

## 6. National guidance

### 6.1 Strategy

The overall aim of the Government counter-terrorism strategy, CONTEST, is to reduce the risk from terrorism to the UK, its citizens and interests overseas, so that people can go about their lives freely and with confidence. Prevent remains one of the key pillars of CONTEST, alongside the other three 'P' work strands:

- Prevent: to stop people becoming terrorists or supporting terrorism.
- Pursue: to stop terrorist attacks.
- Protect: to strengthen our protection against a terrorist attack.
- Prepare: to mitigate the impact of a terrorist attack.

Prevent is a key part of the Government's strategy to stop people becoming terrorists or supporting terrorism. Early intervention is at the heart of Prevent in diverting people away from being drawn into terrorist activity.

The DSL and DDSs will collaborate with Regional Prevent Coordinators to understand localised threats and specific guidance and support options and requests for support and guidance can be requested via [Regional Prevent Education Coordinators](#).

## 6.2 Objectives

The Prevent strategy objectives are:

- Tackle the ideological causes of terrorism.
- Intervene early to support people susceptible to radicalisation.
- Enable people who have already engaged in terrorism to disengage and rehabilitate.

All colleagues should have an awareness of the Prevent agenda and the various forms radicalisation takes. All colleagues should be able to recognise signs and indicators of concern and respond appropriately.

## 7. Vulnerability and risk indicators

We ensure all colleagues working with children and vulnerable individuals, including our learners, are trained and supported to apply our Safeguarding and Prevent Duty policies effectively. This enables early identification of concerns and confident, timely action.

We also provide guidance to employers and parents/guardians to help them recognise and report signs of vulnerability or behavioural changes.

As part of our learner induction, the Prevent module raises awareness of radicalisation and extremism, linking to British Values. Learners are empowered to make informed choices, spot risks in others, and know how to respond.

There is no single profile of an extremist. Individuals involved in extremism come from diverse backgrounds. The following indicators may help identify those at risk:

### Personal and Emotional Indicators

- Sudden changes in behaviour or mood.
- Isolation from family, friends, or usual peer groups.
- Expressions of anger, grievance, or injustice
- Increased secrecy, especially around internet use.

### **Ideological Indicators**

- Justifying the use of violence to achieve ideological goals.
- Strong identification with extremist groups or ideologies.
- Rejection of British values such as democracy and tolerance.
- Use of extremist language or symbols.

### **Social and Environmental Indicators**

- Association with known extremists or radical groups.
- Influence from peers or family members involved in extremism.
- Exposure to extremist material online or in person.
- Travel to conflict zones or interest in doing so.

### **Educational or Work-Related Indicators**

- Decline in academic performance or attendance.
- Disengagement from learning or training.
- Hostile or dismissive attitudes towards colleagues or peers.

### **Online Behaviour**

- Accessing or sharing extremist content.
- Use of encrypted or anonymous communication platforms.
- Sudden interest in conspiracy theories or extremist narratives.

## **8. Risk management**

MTC Training recognises its duty to assess and manage the risk of learners being drawn into terrorism, including support for extremist ideologies. We conduct regular risk assessments to identify potential threats within our learning environment, considering:

- The local and national threat level
- The profile and needs of our learners
- The training and awareness levels of colleagues
- The effectiveness of current safeguarding and Prevent measures

This assessment informs our action plan, ensuring that appropriate policies, procedures, and training are in place to mitigate risks. We work closely with local

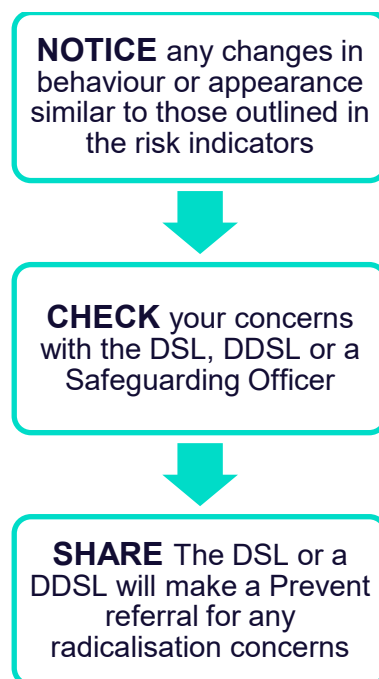
safeguarding partners, law enforcement, and Prevent coordinators to ensure our approach remains current and effective.

The risk assessment is reviewed annually or in response to significant changes in the threat landscape, learner demographics, or incidents of concern.

## 9. Incident response

### 9.1 Process for dealing with concerns

All colleagues should adopt the following process for a concern relating to radicalisation or vulnerability.



The DSL or a DDSL will make a Prevent referral via the [National Prevent referral form](#) describing the concern with the following information:

- How or why your organisation came to be concerned
- What happened if there was a specific event
- The indicators that something is wrong
- Any sympathetic interest in hate crimes, extremism or terrorism - including any extremist ideology, group or cause, support for 'school shooters' or public massacres, or murders of public figures
- Any worrying use of mobile phone, internet or social media and how you found this out



- Any contact with groups or individuals that cause you concern, including who and how often, and why you're concerned
- Any expression of wanting to cause physical harm, or threats of violence, including who to, when and what was said or expressed
- Any additional need, disability or special educational need, including what they are and if they're known or suspected
- Any other safeguarding concerns about the family, peer group or environment
- Any discussions you've had with the learner, parent or carer (if under 18)
- The parental or carer support (if known and under 18)
- Why the referral is relevant to Prevent, for example, is there a presence or possible presence, of any terrorist or terrorism-linked ideology
- What you're worried about, what may happen if the learner's needs are not met and how this will affect them

If there are concerns about online content promoting terrorism or extremism, the DSL or Deputy DSL will report it via [Report online material promoting terrorism or extremism - GOV.UK](#).

## 9.2 Building evacuation or invacuation

At MTC Training, the safety of our learners, colleagues, and visitors is our highest priority. In the event of an emergency, we will implement either an evacuation or invacuation procedure, depending on the nature of the threat.

### Evacuation

- This will be used when it is safer to leave the building, and the decision will be made by a member of the Leadership Team who will act as the Incident Commander and contact the emergency services and site security.
- All individuals will be directed to the nearest safe exit and guided to the designated assembly point used for all types of emergency evacuation.
- The Incident Commander will ensure that all learners, colleagues and visitors are accounted for and maintain clear communication throughout, helping to ensure a sense of safety and control.
- Re-entry to the building will only be authorised by the Incident Commander after confirmation from emergency services and site security.

## Invacuation

- This will be used when it is safer to remain inside the building, such as during a terrorist threat in the vicinity, reports of a suspicious person nearby, or other external dangers. The decision will be made by a member of the Leadership Team who will act as the Incident Commander and contact the emergency services and site security.
- In such cases, individuals will be guided to secure internal areas away from the threat, where doors and windows will be secured, and communication will be maintained until it is confirmed safe.
- The Incident Commander will ensure that all learners, colleagues and visitors are accounted for and maintain clear communication throughout, helping to ensure a sense of safety and control.
- Stand-down will only occur once the Incident Commander has confirmation from the emergency services and site security that the situation is fully under control, and it is safe to resume normal activities.

Both procedures are supported by clear communication, trained colleagues, and regular drills in collaboration with site security teams to ensure a calm, coordinated response. Appropriate consideration shall be afforded to all learners, colleagues, and visitors who possess a Personal Emergency Evacuation Plan (PEEP).

## 10. Digital and online safety

### 10.1 Commitment

MTC Training is committed to ensuring the safety and wellbeing of all learners when engaging with digital technologies. We recognise the potential risks associated with online activity, including exposure to inappropriate content, cyberbullying, grooming, and exploitation. To mitigate these risks, we promote responsible and respectful online behaviour, provide guidance on safe internet use, and implement appropriate filtering and monitoring systems. All learners and colleagues are expected to adhere to our online safety protocols, and any concerns or incidents must be reported and addressed in line with our safeguarding procedures.

## 10.2 Instruction

Learners and colleagues will receive instruction on safe use of digital technologies upon commencing with MTC Training. This instruction will be delivered by colleagues from Digital Services.

## 10.3 Monitoring

To help keep learners and colleagues safe online, MTC Training uses filtering and monitoring software. This technology blocks access to harmful or inappropriate content and flags concerning online activity that may pose a safeguarding risk.

Monitoring alerts are raised by Digital Services Team and reviewed by the DSL, and appropriate action is taken in line with our safeguarding procedures. These systems are regularly updated to remain effective and compliant with legal and regulatory requirements.

All users are made aware of this induction, and monitoring is carried out in a way that respects privacy while prioritising safety.

Annually, the DSL and Head of IT Infrastructure & Operations will complete the Filtering and Monitoring Declaration (see Appendix 2) for review by the MTC Training Managing Director.

## 11. Monitoring and review

### 11.1 Quarterly

The DSL, DDSLs and Safeguarding Committee will review Prevent incidents for trend analysis and any changes to legislation to inform policy change.

The DSL will submit a quarterly report on open safeguarding and Prevent concerns to the MTC Training Board via the Director – Training and Skills who includes within the update report from Delivery.

## 11.2 Annually

The DSL, DDSLs and Safeguarding Committee will review the Prevent policy and associated procedures on an annual basis.

The DSL will submit an annual report on safeguarding and Prevent incidents and any changes to practice or team structure to the MTC Training Board.

## 12. Legal Frameworks, Guidance and Internal Policy

### 12.1 Legal Frameworks and Guidance

This policy has been developed in accordance with legislation and guidance designed to safeguard learners, including:

- Children Act 1989 & 2004
- Counter-Terrorism and Security Act 2015
- Data Protection Act 2018 / UK GDPR
- Education Act 2002 Section 175
- Equality Act 2010.
- Human Rights Act 1998
- Keeping Children Safe in Education (KCSIE)
- Prevent Duty guidance: England and Wales 2023
- Working Together to Safeguard Children 2018, updated

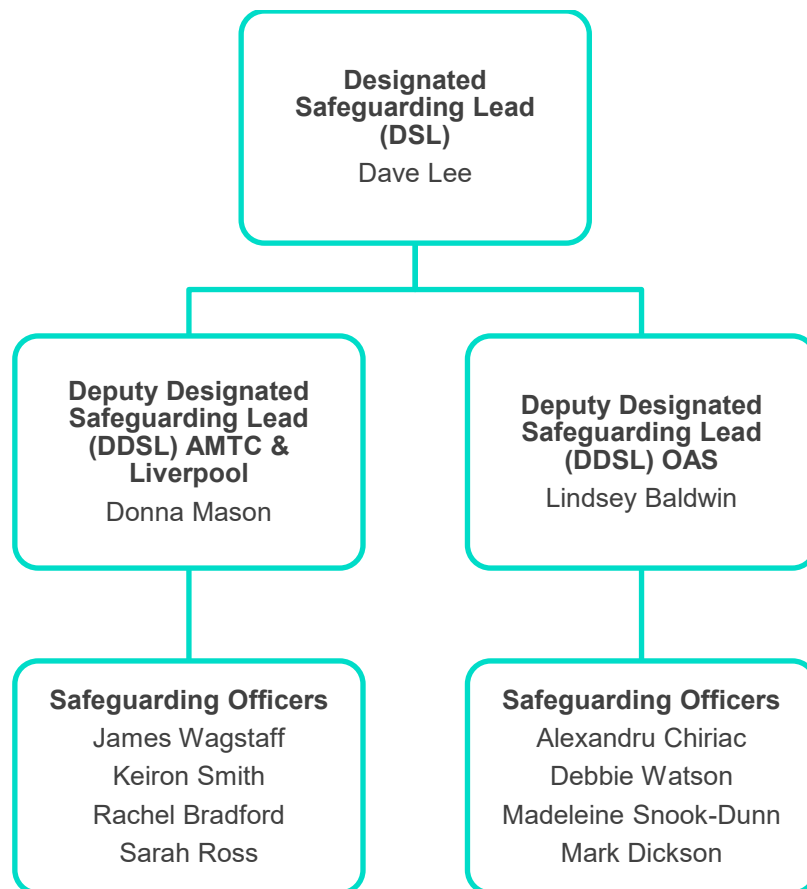
### 12.2 Internal Policy and Procedures

This policy should be read alongside our policies and procedures on:

- Anti-bullying
- Colleague Code of Conduct
- Data Protection
- E-safety
- Health and Safety
- IT Security
- Safeguarding
- Safeguarding Committee Terms of Reference
- Safer Recruitment
- Third Party Code of Conduct
- Whistleblowing

## 13. Appendix 1: Key contact details

### 13.1 MTC Training Safeguarding Team



Email: [safeguarding@the-mtc.org](mailto:safeguarding@the-mtc.org)

24 Hour Safeguarding Hotline: 02476701635

### 13.2 External agencies

The DSL or DDSLs will be the point of contact with any external agencies for any Prevent concerns or referrals.

Coventry

- West Midlands Police Prevent team:
    - Call 101 (select West Midlands Police Constabulary)
  - Multi-Agency Safeguarding Hub (MASH)
- [CTU\\_GATEWAY@west-midlands.pnn.police.uk](mailto:CTU_GATEWAY@west-midlands.pnn.police.uk)
- [mash@coventry.gov.uk](mailto:mash@coventry.gov.uk)

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|           |                                                                                                                                                                                                                                                  |
|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Liverpool | <ul style="list-style-type: none"><li>- Liverpool Prevent Team<br/>Call 0151 233 0343<br/><a href="mailto:prevent@liverpool.gov.uk">prevent@liverpool.gov.uk</a></li></ul>                                                                       |
|           | <ul style="list-style-type: none"><li>- Merseyside Police Prevent team:<br/>Call 0151 777 8506 or 0151 777 4878</li></ul>                                                                                                                        |
| OAS       | <ul style="list-style-type: none"><li>- Multi-Agency Safeguarding Hub (MASH)<br/>Call 0345 050 7666</li></ul>                                                                                                                                    |
|           | <ul style="list-style-type: none"><li>- ACT Early Support<br/>Call 0900 011 3764</li></ul>                                                                                                                                                       |
| National  | <ul style="list-style-type: none"><li>- Oxfordshire Safeguarding Children Board<br/><a href="mailto:oscb@oxfordshire.gov.uk">oscb@oxfordshire.gov.uk</a></li></ul>                                                                               |
|           | <ul style="list-style-type: none"><li>- Thames Valley Police Prevent team:<br/>Call 101 (select Thames Valley Police)<br/><a href="mailto:Preventreferrals@thamesvalley.pnn.police.uk">Preventreferrals@thamesvalley.pnn.police.uk</a></li></ul> |
|           | <ul style="list-style-type: none"><li>- Reporting suspicious internet sites, chat rooms or other web based forums<br/><a href="http://www.gov.uk/report-terrorism">www.gov.uk/report-terrorism</a></li></ul>                                     |
|           | <ul style="list-style-type: none"><li>- Police Prevent advice line 0800 011 3764</li></ul>                                                                                                                                                       |
|           | <ul style="list-style-type: none"><li>- Anti-Terrorist hotline 0800 789 321</li></ul>                                                                                                                                                            |

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## 14. Appendix 2: Process for meeting digital and technology standards



### Annual Filtering and Monitoring Declaration for 2025/26

This declaration is to confirm that MTC Training meets the digital and technical standards for schools and colleges as published on 23 March 2022, updated 20 May 2024.

The declaration is completed on an annual basis unless a specific safeguarding risk has been identified, any changes to related working practices or any new technology has been introduced. This will all be summarised in section XX of the table below.

|                                                                                                                                    |                 |
|------------------------------------------------------------------------------------------------------------------------------------|-----------------|
| <b>Section 1: Summary of provision</b>                                                                                             |                 |
|                                                                                                                                    |                 |
| <b>Section 2: Summary of risk assessment and mitigation</b>                                                                        |                 |
|                                                                                                                                    |                 |
| <b>Section 3a: Technical filtering details</b>                                                                                     |                 |
| Name of filtering provider                                                                                                         |                 |
| Is a member of Internet Watch Foundation (IWF)                                                                                     | Choose an item. |
| Signed up to Counter-Terrorism Internet Referral Unit list (CITRU)                                                                 | Choose an item. |
| Is blocking access to illegal content including child sexual abuse material (CSAM)                                                 | Choose an item. |
| <b>Section 3b: Confirmation</b>                                                                                                    |                 |
| Filters all internet feeds, including any backup connections                                                                       | Choose an item. |
| Is age and ability appropriate for the users, and be suitable for educational settings                                             | Choose an item. |
| Handles multilingual web content, images, common misspellings and abbreviations                                                    | Choose an item. |
| Identifies technologies and techniques that allow users to get around the filtering such as VPNs and proxy services and block them | Choose an item. |
| Provides alerts when any web content has been blocked                                                                              | Choose an item. |
| Provides filtering on mobile or app technologies                                                                                   | Choose an item. |
| <b>Section 4: Technical monitoring</b>                                                                                             |                 |
| We physically monitor screens of users where possible                                                                              | Choose an item. |
| We supervise on a console with device management software                                                                          | Choose an item. |
| We monitor network using log files of internet traffic and web access                                                              | Choose an item. |
| We monitor individual devices through software or third-party services                                                             | Choose an item. |
| <b>Section 5: Comments (if required)</b>                                                                                           |                 |
| Click or tap here to enter text.                                                                                                   |                 |

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|                                |                                  |            |
|--------------------------------|----------------------------------|------------|
| <b>Section 6: Confirmation</b> |                                  |            |
| <b>MTC IT Colleague</b>        |                                  |            |
| Name:                          | Click or tap here to enter text. | Signature: |
| Role:                          | Click or tap here to enter text. |            |
| Date:                          | Click or tap to enter a date.    |            |
| <b>MTC Training Colleague</b>  |                                  |            |
| Name:                          | Click or tap here to enter text. | Signature: |
| Role:                          | Click or tap here to enter text. |            |
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| <b>SLT Colleague</b>           |                                  |            |
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## 15. Appendix 3: Definitions

| Term              | Definition                                                                                                                                                                                                                                         |
|-------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| ACT               | Action Counters Terrorism is a UK counter-terrorism initiative that empowers the public and organisations to help prevent terrorism by raising awareness, encouraging reporting of suspicious activity, and providing free training and resources. |
| British Values    | Fundamental values promoted in UK education: democracy, the rule of law, individual liberty, mutual respect, and tolerance of different faiths and beliefs.                                                                                        |
| Channel           | A voluntary, confidential support programme for individuals at risk of being drawn into terrorism. It is part of the Prevent strategy.                                                                                                             |
| Counter-Terrorism | Activities and strategies aimed at preventing, responding to, and mitigating the effects of terrorism.                                                                                                                                             |
| Contest           | The UK's counter-terrorism strategy, designed to reduce the risk of terrorism                                                                                                                                                                      |
| Extremism         | Vocal or active opposition to fundamental British values. This includes calls for the death of members of the armed forces.                                                                                                                        |
| Ideology          | A set of beliefs or principles, especially one that forms the basis of political or religious ideas. In Prevent, it often refers to extremist ideologies.                                                                                          |
| Prevent Duty      | The legal obligation under the Counter-Terrorism and Security Act 2015 requiring specified authorities to prevent people from being drawn into terrorism.                                                                                          |
| Radicalisation    | The process by which a person comes to support terrorism and extremist ideologies.                                                                                                                                                                 |
| Safeguarding      | The action taken to promote the welfare of children and vulnerable adults and protect them from harm.                                                                                                                                              |
| Terrorism         | The use or threat of serious violence, often against civilians, to advance a political, religious, or ideological cause.                                                                                                                           |
| Vulnerability     | A condition or set of circumstances that may make an individual more susceptible to radicalisation or exploitation.                                                                                                                                |

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